

The City of Geneva is accepting applications for the position of Librarian for the Emma Knox Kenan Public Library.

This is a responsible clerical position in the field of library science with responsibility planning, directing and overseeing the operation of activities and programs of the City's Library in accordance with policy established by the City Council and Library Board.

Graduation from a standard high school or GED and four (4) years experience in clerical work, office management or library science; Typing and computer literacy proficiency required.

A complete job description and list of requirements are available with the application for employment.

Applications are available Mon thru Fri, 8:00 a.m. till 5:00 p.m. in the City Clerk's Office at City Hall, 517 S. Commerce Streets, Geneva, Alabama or on the City's website [www.genevaal.gov](http://www.genevaal.gov). Resumes may be submitted along with your application. Applications MUST be returned or emailed to the City Clerk's office.

Benefits include: 100% paid health insurance for the employee (includes dental and vision), 50% paid family health insurance, Alabama state retirement, life insurance, paid time off, and 15 paid holidays per year.

Position opened till filled.